

For each outing: To-Do List for NPT Leaders

Please print out, and complete this little form. After your outing, mail to

NPT
717 Thayer
Rhineland, WI 54501

Send an update on your event 5 - 10 days in advance.

Click here to compose & send to NPT members:

NPTMessages@yahogroups.com)

At Trailhead

- Get signatures **FROM ALL PARTICIPANTS** on this form and (waiver's signed by non-members)
- Give a brief **description of what to expect** for bike, paddle, ski, snowshoe, or hike outing.
- **Length of trail**
 - **Weather concerns**
 - **Trees down**
 - **Faster than normal hill**
 - **Sweepers**
 - **Current**
 - **Rock gardens ahead.**
- Be familiar with the **safety information** on:
 - ▶ Paddle Safety
 - ▶ Bicycle Safety
- Click on <http://www.northernpaddletrail.org/Waiver2011.pdf> print your **supply of Liability Waiver forms.**
- Assign a **Lead and Sweep.**
- Plan for **buddy-up (pairs)** as well.
- Be aware of **individual capabilities.**
- Be aware of **group dynamics**
 - People who will **enhance** the outing
 - (or possibly **compromise** the safety/enjoyment) of the the outing

Record "Who / What / When / Where"

Who: _____

When: _____

What: _____

Where: _____

Highlights of your event: _____

For all Participants . Guests (Don't forget waiver forms) Print this. Take to your outing. Names & Phone Numbers

1 Name & phone

2 Name & phone

3 Name & phone

4 Name & phone

5 Name & phone

6 Name & phone

7 Name & phone

8 Name & phone

9 Name & phone

10 Name & phone

11 Name & phone

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